HIE Workgroup Meeting Summary

Workgroup:	Legal and Policy Workgroup
Meeting Date:	Legal and Policy Workgroup
Location:	ACHI, Main Conference Room

Agenda Items:

Welcome & Introduction

Administrative Matters impacting Legal/Policy Workgroup

    In-Kind rate selection and tracking

    Ethical Standards and Disclosure

    SharePoint utilization

Background and Contextual Information

Overview of HIE Taskforce, Legal and Policy Workgorup Scope of Work, Meaningful Use

Discussion

Discussion Highlights:

Introduction of participants in attendance and those connecting via conference call.

Discussed in-kind rate selection and tracking process, disclosure forms and the utilization of SharePoint

Overview of HIE/HIT provided by Shirley Tyson.

The co-chairs of the workgroup reviewed the scope of work for the workgroup with the members. Specifically, items to be included in the strategic plan were identified. Approximately 15 to 20 major issues regarding legal and policy issues in relation to HIE will be identified by the group for consideration and solutions development. Additionally, identification of "hot topic or hot button" issues will be noted for follow-up and landscape review. The workgroup will use existing work developed during the Health Information Security and Privacy Collaboration (HISPC) and the Regional Quality Initiative (RQI) as the foundation for the Legal and Policy workgroup's project plan. Members who worked on the previous projects will obtain background documentation and post on the SharePoint site for members to review. Nancy Archer and Charles Hicks will review the information and identify a starting place for existing activities in order to not duplicate completed tasks.

An initial set of concerns were developed and include: keeping the legislative process in site and the fact that there will be new Legislators present and the information dessemination must be appropriately delivered, cost will be a concern and could prevent broad utilization of an HIE and issues regarding privacy and security must be considered as well as improving healthcare. Additional concerns included the need for broader representation in the membership of the workgroup, the impact of an HIE has on discoverability and rules aof evidence.

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Plan of Action

Identify issues and use existing resources

Identify addressable and unaddressable issues

Identify the appropriate stakeholders in regards to legal and policy issues and identify mechanism for engagement

Identify public policy implications of an HIE

In order to proceed, members will complete research on current issues related to HIE in the area of legal/policy and privacy/security, develop timelines and deliverables and provide inputs for strategic and operational plans. Staff and co-chairs will meet to discuss issues from today's meeting and share with the group as well as develop the agenda for the next set of meetings. Staff and co-chairs will contact TN to get insite on their HIE planning process.

Assignments:

Task(s)	Assigned Member(s)	Completion Date	Reporting Method
Pull information regarding the RQI project	Nancy Archer	3/18/2010	SharePoint
Review information from RQI	Nancy Archer & Charles Hicks	3/18/2010	SharePoint
	Jan Chalmers, Sara Israel		
Pull copy of Public Health Law Benchbook and put on SharePoint	Kevin Ryan	3/18/2010	SharePoint
Place existing materials on SharePoint	Shirley Tyson	3/18/2010	SharePoint

Dependencies:

Lack of documentation from previous projects

Completed Tasks:

Next Steps: Activities defined for next meeting

List of issues to be addressed by workgroup

Review HISPC and RQI project material